



## Community Development Block Grant – Disaster Recovery

**Subcontractor:**

**Checklist Date:**

**Prime Contractor  
or Subrecipient:**

**Service:**

*This Checklist has the purpose of verifying the compliance with all the required federal regulations, for the good administration of contracts and subcontracts.*

### Review of provisions that must be specified on all subcontracts

1. Insurance coverage	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Conflict of Interest Clause	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Independent Contractor Clause	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Provision that the work performed by the subcontractor be in accordance with the applicable terms of the Agreement between the PRDOH and the Contractor.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Provision that nothing contained in such subcontract agreement shall impair the rights of the PRDOH.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Provision that nothing contained in the Subcontract or under the original Agreement will create any contractual relation between the subcontractor and the PRDOH.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7. Provision that the subcontractor specifically agrees to be bound by the confidentiality provision regarding Personal Identifiable Information set forth in the Agreement between PRDOH and the Contractor.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Provision that the Contractor will be responsible for ensuring all subcontract work is performed consistent with federal and state regulations and/or policies to be eligible for reimbursement of the approved work.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9. "All Federal flow down provisions are included in the subcontract agreement per Federal guidelines."	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10. The applicable provisions set forth in <b>2 C.F.R. § 200.101</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11. HUD General Provisions	<input type="checkbox"/> Yes	<input type="checkbox"/> No
12. Section 3 Clause	<input type="checkbox"/> Yes	<input type="checkbox"/> No
13. Project Labor Agreement Clause (construction contracts only) OE-2022-014- Prospective application.	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A

**Additional Comments or recommended actions:**

**Reviewed By:**

PRDOH CDBG-DR Contracts Division Printed Name	Signature	Date

**By signing below, the PRDOH CDBG-DR Deputy Director of Contract Administration and/or its personnel certifies that the aforementioned Subcontract was revised and is considered complete. Without said signature, this document should be considered as incomplete.**

**Approved By:**

Joel O. Hernández-Alvarado PRDOH CDBG-DR Deputy Director of Contract Admin. Printed Name	Signature	Date