



PROCUREMENT TRANSACTION COMPLIANCE SELF-CERTIFICATION

Community Development Block Grant – Disaster Recovery

I, _____ of legal age, of marital status (married/ single) as recognized by the Commonwealth of Puerto Rico, and resident of _____, have been designated as the authorized representative of _____ (hereinafter, "the Subrecipient"). In such regard, I hereby certify that:

1.	The Subrecipient has completed _____ [procurement transaction name and number] procurement transaction for _____ [goods and/or services] under one of the following procurement methods (2 C.F.R. § 200.320): <input type="checkbox"/> Micro Purchase <input type="checkbox"/> Small Purchase <input type="checkbox"/> Sealed Bids <input type="checkbox"/> Request for Proposals <input type="checkbox"/> Qualification Based Procurement of Architectural/Engineering (A/E) <input type="checkbox"/> Non-Competitive	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
2.	An Independent Cost Estimate was made in accordance with 2 C.F.R. § 200.324 before receiving bids or proposals. Total Estimated Cost: \$ _____ Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
3.	The procurement transaction was conducted in a manner providing full and open competition as established in 2 C.F.R. § 200.319.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
4.	The necessary steps to assure that small and minority businesses, women's business enterprises, and labor surplus area firms were used, when possible (2 C.F.R. § 200.321).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
5.	For construction, alteration, or repair contracts in excess of \$2,000 requirements of 40 U.S.C. § 3141 <i>et seq.</i> (Davis Bacon Act) were followed.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
6.	The procurement transaction was advertised, if necessary (2 C.F.R. § 200.320).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
7.	The procurement process required bonding for all construction or facility improvement projects, if needed (2 C.F.R. § 200.326).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
8.	A cost and price analysis were made of every awarded contract in connection to the procurement transaction in excess of the Simplified Acquisition Threshold (2 C.F.R. § 200.324).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
9.	A cost reasonableness determination (evaluation of the cost or price of the product or service) was made in connection to the procurement transaction. (Federal Register Vol. 83, No. 28 (February 9, 2018), 83 FR 5844).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
10.	The procurement transaction was awarded to a responsible contractor possessing the ability to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders (2 C.F.R. § 200.318). Contract Number or Purchase Order Number _____ Awarded Amount \$ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
11.	The Subrecipient maintains records sufficient to detail the history of the procurement transaction. The procurement record includes, but is not limited to, the rationale for the method of procurement, selection of contract type; contractor selection or rejection; and basis for the contract price (2 C.F.R. § 200.318).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

I, _____ [an authorized representative of the Subrecipient], certify that I have read the previous list and that the responses provided are true and correct to the best of my knowledge and belief.

Name of the Subrecipient

Signature of Authorized Representative

Date

Printed Name of Authorized Representative