



COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR)  
SOCIAL INTEREST HOUSING PROGRAM

**AMENDMENT A TO THE SUBRECIPIENT AGREEMENT  
BETWEEN THE  
PUERTO RICO DEPARTMENT OF HOUSING  
AND THE  
HOGAR RUTH PARA MUJERES MALTRATADAS INC.**



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This **AMENDMENT A TO THE SUBRECIPIENT AGREEMENT** (hereinafter, the "**AMENDMENT A**") is entered into this 22 day of December, 2021, by and between the **PUERTO RICO DEPARTMENT OF HOUSING** (the "PRDOH"), a public agency of the Government of Puerto Rico created under Act No. 97 of June 10, 1972, as amended, 3 L.P.R.A. § 441 *et seq.*, known as the "Department of Housing Organic Act" (the "Organic Act"), with principal offices at 606 Barbosa Ave., San Juan, Puerto Rico, represented herein by its Secretary, Hon. William O. Rodríguez Rodríguez, Esq., of legal age, attorney, single, and resident of San Juan, Puerto Rico; and the **HOGAR RUTH PARA MUJERES MALTRATADAS INC.** (hereinafter, the "**Subrecipient**"), with principal offices at Vega Alta, Puerto Rico, represented herein by its Executive Director, Lisdell Flores-Barger, of legal age, married and resident of Barceloneta, Puerto Rico, collectively the "Parties".

**I. RECITALS AND GENERAL AWARD INFORMATION**

**WHEREAS**, on May 4, 2021, the Parties entered into an Subrecipient Agreement for the Social Interest Housing Program (hereinafter, "**SIH**" or the "**Program**") for a period of **two (2) years** from the day of its execution, ending in May 4, 2023, for **nine hundred fifty thousand dollars (\$950,000.00)**, registered as Contract Number 2021-DR0196 (hereinafter, "the Agreement").

**WHEREAS**, as per Section IX (A) of the AGREEMENT, the AGREEMENT may be amended in writing and signed by a duly authorized representative of each party. Nonetheless, the amendment shall not invalidate the AGREEMENT, nor release the Parties from their obligations under the AGREEMENT.

**WHEREAS**, it is the intention of the parties to modify and amend certain terms of the AGREEMENT, specifically a reallocation of funds into the SIH Program, also includes a modification of the **Exhibit B** (Timelines and Performance Goals), **Exhibit C** (Key Personnel), **Exhibit D** (Budget) attached to the aforementioned Agreement; (**See Attachment I of this AMENDMENT A**).

**WHEREAS**, this amendment does not imply an increase in funds, nor a time extension.

**WHEREAS**, this AMENDMENT A is not intended to affect, nor does it constitute an extinctive novation of the obligations of the parties under the AGREEMENT but it is rather a modification and amendment of certain terms of the AGREEMENT, including any modified Exhibits.

**WHEREAS**, the PRDOH has the legal power and authority, in accordance with its enabling statute, the Organic Act, as amended, *supra*, the federal laws and regulations creating and allocating funds to the CDBG-DR program, and the current Action Plan, to issue and award the subaward, enter and perform under the executed SUBRECIPIENT AGREEMENT; and,

**WHEREAS**, according to notarized sworn statement No. 15,808, dated December 15, 2021, presented by the Subrecipient, the Board of Directors of Hogar Ruth para Mujeres Maltratadas, Inc., has duly adopted a Resolution, authorizing its representative, Lisdell Flores-Barger, to enter into this Amendment A with the PRDOH, and by signing this Amendment A, the Subrecipient assures PRDOH that the Subrecipient shall comply with all the requirements described herein.

**NOW THEREFORE**, in consideration of the mutual promises and the terms and conditions set forth in the AGREEMENT, the PRDOH and the SUBRECIPIENT agree to execute this AMENDMENT A subject to the following:

## **TERMS AND CONDITIONS**

### **II. SAVINGS CLAUSES**

The information included in this AMENDMENT A serves the purpose of modifying and amending certain terms and conditions under the AGREEMENT, including any modified Exhibits. All provisions of the original AGREEMENT and its exhibits shall continue to be in full force and effect, as amended by this AMENDMENT A.

### **III. ATTACHMENT**

The information included in this AMENDMENT A serves the purpose of modifying and amending certain terms under the AGREEMENT. All other provisions of the AGREEMENT, and its Exhibits shall continue to be in full force and effect.

### **IV. SCOPE OF AMENDMENT**

The Parties have agreed to enter into this AMENDMENT A with the purpose of modifying certain sections of the existing AGREEMENT and its Exhibits. This AMENDMENT A includes the addition of a new staffing position and the redistribution of funds from the Professional Service (Contracted), Construction Services (Contracted) and Subrecipient Self-Performed Services authorized budget, and a new adjusted Timelines and Performance Goals (Exhibit B). **(See Attachment I of this AMENDMENT A).**

### **V. AMENDMENTS**

- A. The parties intend to amend **EXHIBIT B (TIMELINES AND PERFORMANCE GOALS)**, of the SUBRECIPIENT AGREEMENT, to adjust Timelines and Performance Goals **(See Attachment II of this AMENDMENT A).**
- B. The parties intend to amend **EXHIBIT C (KEY PERSONNEL)**, of the SUBRECIPIENT AGREEMENT to modify the Personnel Breakdown. **(See Attachment III of this AMENDMENT A).**
- C. The parties intend to amend **EXHIBIT D (BUDGET)**, of the SUBRECIPIENT AGREEMENT which includes the addition of a new staffing position and the redistribution of funds from the Professional Services (Contracted) Construction Services (Contracted) and the Subrecipient Self-Performed Services authorized budget. Nevertheless, the parties acknowledge that the Total Authorized Budget remains unchanged; **(See Attachment IV of this AMENDMENT A)**
- D. The following Exhibits are being replaced by a modified Exhibit:

- i. **Exhibit B** (Timelines and Performance Goals) of the Agreement is being replaced by a modified **Exhibit B** (Timelines and Performance Goals) hereto incorporated. **(See Attachment II)**.
- ii. **Exhibit C** (Key Personnel) of the Agreement is being replaced by a modified **Exhibit C** (Key Personnel) hereto incorporated. **(See Attachment III)**.
- iii. **Exhibit D** (Budget) of the Agreement is being replaced by a modified **Exhibit D** (Budget) hereto incorporated. **(See Attachment IV)**.

## VI. SEVERABILITY

If any provision of this AMENDMENT A is held invalid, the remainder of the AMENDMENT A shall not be affected thereby, and all other parts of this AMENDMENT A shall nevertheless be in full force and effect.

## VII. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this AMENDMENT A are included for convenience only and shall not limit or otherwise affect the terms of the AGREEMENT, and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this AMENDMENT A.

## VIII. COMPTROLLER REGISTRY

The PRDOH shall remit a copy of this AMENDMENT A to the Office of the Comptroller for registration within **fifteen (15) days** following the date of execution of this AMENDMENT A and any subsequent amendment hereto. The services object of this AMENDMENT A may not be invoiced or paid until this AMENDMENT A has been registered by the PRDOH at the Comptroller's Office, pursuant to Act No. 18 of October 30, 1975, as amended by Act No. 127 of May 31, 2004.

## IX. ENTIRE AGREEMENT

The AGREEMENT, as amended, constitutes the entire agreement among the PARTIES for the use of funds received under the AGREEMENT, as amended, and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written among the PARTIES with respect to the AGREEMENT, as amended.

## X. FEDERAL FUNDING

The fulfillment of the AGREEMENT, as amended, is based on those funds being made available to the PRDOH as the lead administrative agency for Recovery. All expenditures under the AGREEMENT, as amended, must be made in accordance with the AGREEMENT, as amended, the policies and procedures promulgated under the CDBG-DR Program, and any other applicable laws. Further, the SUBRECIPIENT acknowledges that all funds are subject to recapture and repayment for non-compliance.

## XI. COMPLIANCE WITH LAW

It is the intention and understanding of the Parties hereto that each and every provision of law required to be inserted in the Agreement, as amended, should be and is inserted herein. Furthermore, it is hereby stipulated that every such provision is deemed to be inserted and if, through mistake or otherwise, any such provision is not inserted herein or is not inserted in correct form, then the Agreement, as amended, shall forthwith, upon

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the application of any Party, be amended by such insertion so as to comply strictly with the law and without prejudice to the rights of any Party.

**IN WITNESS THEREOF**, the PARTIES hereto execute this AMENDMENT A in the place and on the date first above written.

**PUERTO RICO DEPARTMENT OF HOUSING**

William O. Rodríguez Rodríguez  
By: William O. Rodríguez Rodríguez (Dec 22, 2021 10:45 AST)  
Name: William O. Rodríguez Rodríguez, Esq.  
Title: Secretary

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**HOGAR RUTH PARA MUJERES MALTRATADAS INC., CDBG-DR Subrecipient**

Lisdel Flores Barger  
By: Lisdel Flores Barger (Dec 21, 2021 16:14 AST)  
Name: Lisdel Flores-Barger  
Title: Executive Director  
DUNS Number: 039044677

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GOVERNMENT OF PUERTO RICO  
DEPARTMENT OF HOUSING

# Attachment I

November 15, 2021

**Maytte Texidor-López, Esq.**

Director of Disaster Recovery, Legal Division  
CDBG-DR Program

**William O. Rodríguez-Rodríguez, Esq.**

Secretary Department of Housing

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**Maretzie Díaz-Sánchez, Esq.**

Disaster Recovery Deputy Secretary  
CDBG-DR Program

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**Orison Trossi-Olivera, PE**

Director of Disaster Recovery  
CDBG-DR Program  
Housing Sector

**Aldo A. Rivera-Vázquez, PE**

Deputy Director – Housing Grant Management  
CDBG-DR Program

## **Request for Amendment A to Subrecipient Agreement of Hogar Ruth para Mujeres Maltratadas Inc. | Contract No. 2021-DR0196**

On May 4, 2021, the Puerto Rico Department of Housing (PRDOH) executed a Subrecipient Agreement (SRA) Hogar Ruth para Mujeres Maltratadas, Inc. for the Social Interest Housing (SIH) Program. The contract was executed as follows:

- Hogar Ruth para Mujeres Maltratadas, Inc. | Contract No. 2021-DR0196  
\$950,000.00

As per the Action Plan Amendment 6 from March 15, 2021, the allocation amount for SIH Program is thirty-two million five hundred thousand dollars (\$32,500,000.00). The proposed SRA amendment includes the addition of a new staffing position and the redistribution of

funds from the Professional Service (Contracted) and Construction Services (Contracted) authorized budgets to the Subrecipient Self-Performed Services authorized budget of Hogar Ruth para Mujeres Maltratadas, Inc. In addition, the Timelines and Performance Goals exhibit was adjusted.

This amendment does not imply an increase in funds, nor a time extension, to the current SRA of nine hundred fifty thousand dollars (\$950,000.00) and two (2) years period duration. The SIH Program Area recommends the proposed amendment.

Proposed amendment is within the following Exhibits:

- Exhibit B Timelines and Performance Goals
- Exhibit C Key Personnel
- Exhibit D Budget

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If you have any other questions regarding this matter, please do not hesitate to contact us.

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**Cc: Félix Hernández Cabán, M.B.A., C.F.E., J.D.**

**Attachments:**

1. Proposed Amended Exhibit B Timelines and Performance Goals
2. Proposed Amended Exhibit C Key Personnel
3. Proposed Amended Exhibit D Budget



## EXHIBIT B

### TIMELINES AND PERFORMANCE GOALS

### SOCIAL INTEREST HOUSING PROGRAM

### HOGAR RUTH PARA MUJERES MALTRATADAS, INC.

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#### 1. PROGRAM OBJECTIVE:

The Program aims to provide funding to applicants who are committed to providing Social Interest Housing and to expand existing housing to increase the number of vulnerable persons served and/or bring existing housing to decent, safe, and sanitary conditions and meet compliance with construction codes. The Program provides funding to NGOs who aim to increase housing opportunities for vulnerable individuals while also improving existing housing conditions to meet decent, safe, resilient, and sanitary standards in disaster impacted areas.

The National Objective of this Program is to benefit Low- and Moderate-Income (LMI) persons (below eighty percent (80%) Area Median Family Income (AMFI) according to the HUD Modified Income Limits for CDBG-DR Puerto Rico), through the Limited Clientele (LC) LMI sub-category.

#### 2. TERMS:

- **Design Build** – A method of project delivery in which architects, engineers, and contractors are a single business entity and provide their services, (from initial design concept through construction completion). The Design Build firm will enter into a single contract, offering their combined services as one business entity.
- **Key Objective** – The major objective the Program wants to achieve.
- **Key Activity** – The activities necessary to carry out the Objective.
- **Indicator** – The quantitative method used to demonstrate that the Key Activities have been performed.
- **Source of Verification** – The documentation used to verify that the Indicators have been met, and thus the activities are complete.
- **Target** – The goal for each of the Indicators.

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3. TIMELINES & PERFORMANCE GOALS

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KEY OBJECTIVE #1	KEY ACTIVITY	INDICATORS	SOURCE OF VERIFICATION	TARGET GOALS	TIMELINE
	1.1 Project Design Development is completed and delivered	# of Organizational Structure Charts approved	Approved Organizational Structure Charts	1 Organizational Chart submitted	Within <b>ten (10) business days</b> of the Subrecipient Agreement Execution.
		(#) of procurement conducted	Procurement Package completed	1 procurement packages completed for Project Management Services	<b>Q4</b> 2021
				1 procurement package completed for Design Build Services	<b>Q1</b> 2022
		(#) of projects that receive 30% design approval, Project Design Development & environmental review & permits are initiated	Submission of Project Design Development at 30% design threshold initiating Environmental Review & permits	1 Projects submitted for 30% of the Project Design Development and receive Environmental Review (ER); Preliminary drawings are submitted for permitting	<b>Q2</b> 2022



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KEY OBJECTIVE #1	KEY ACTIVITY	INDICATORS	SOURCE OF VERIFICATION	TARGET GOALS	TIMELINE
		(#) of projects that receive 60% approval of Project Design Development	Submission of Project Design Development and Inspector's report at 60% threshold	1 Projects submitted for 60% of the Project Design Development and complete all ER requirements and constructions has begun	<b>Q4 2022</b> <i>*may vary according to approved project</i>
		(#) of projects that receive 90% approval of Project Design Development	Submission of Project Design Development submission and Inspector's report at at 90% threshold;	1 Projects submitted for 90% of the Project Design Development. 90% of Construction has been completed and final punch list items have been amended	<b>Q1 2023</b>
		(#) of projects that submit the 100% Project Design Development to PRDOH and to Government agency permit Office	Construction reached 100% completion and Permitting office approve final Project Design Development	1 Projects received approval for 100% of the Project Design Development approved by PRDOH	<b>Q1 2023</b>
	1.2 Project Delivery & Closeout. Proper documentation is provided to	(#) projects that achieve project completion	Closeout Binder-delivered and includes Final Completion Report	1 Projects complete Closeout process and submit complete required documentation as per Exhibit A	<b>Q1 2023</b>

KEY OBJECTIVE #1	KEY ACTIVITY	INDICATORS	SOURCE OF VERIFICATION	TARGET GOALS	TIMELINE
	ensure that construction was complete to standard	(#) Certificates of Occupancy	Certificate of Occupancy- ("Permiso de Uso")	1 Certificate of Occupancy	Q1 2023
	1.3 Affordability Period	(#) affordable units provided  % of units that remain affordable	Annual Reports	4 units occupied  100% units remain affordable	Q2 2023  *Annually until 2041*

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**KEY ACTIVITY 1.1 PROJECT DESIGN DEVELOPMENT IS COMPLETED AND DELIVERED**

After PRDOH has delivered the SRA Agreement, the Project Design Development must be completed to initiate the Environmental Review and Construction Phase. Amidst Construction Phase, it is critical to ensure that construction practices are met, and the project timeline is maintained. To ensure this, PRDOH will require the Subrecipient to submit Monthly Inspection Reports and SRA Monthly Administrative Reports. The Key Objective #1 outlines the requirements of this workflow specifically within a Design Build scenario; which deploys a single contract to procure both design and construction services simultaneously.

The Subrecipient must conduct procurement following the applicable federal procurement rules and regulations.

- Design-Build

After being awarded the RFP Bid, a Design Build firm will enter into a single contract, offering their combined services as one business entity. Since a Design Build firm would enter into a single contractual agreement with Hogar Ruth para Mujeres Maltratadas, Inc., the "design to construction" process is streamlined, allowing for a *fast-track* approach. This streamlined form of practice and communication is ideal for all project types

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especially ones that are using existing conditions, where oftentimes unforeseen construction circumstances may occur, (New Construction<sup>1</sup>, Rehabilitation<sup>2</sup>, and Renovation<sup>3</sup> projects). The design process is also streamlined, usually resulting in a shortened design development phase that is combined with construction documentation. Lastly, Design Build workflows eliminate the need to procure separate construction services. Instead, design team, (which is comprised of both licensed Architects and licensed Engineers) is part of the same team of licensed professionals that conduct construction services.

- Inspection Services

Prior to the execution of an Inspection Service contract, these services shall be procured. The services will be performed in parallel with the Design Build Services timeline. After being awarded the Small Purchase, the Inspection firm will enter into a single contract with the Hogar Ruth para Mujeres Maltratadas, Inc. Since a Design-Build firm will be responsible for design and building the approved CDBG-DR project, the Inspection company shall work in conjunction with the "fast-track" construction timeline. Since the design process is also streamlined, it will result in a shortened design development phase that occurs alongside the construction documentation and consequently, reporting phase. Ultimately, this will allow a third party, such as the Inspection Services, to advocate on behalf of the Subrecipient to ensure Quality Assurance/Quality Control (QA/QC) of performed construction services.

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**KEY ACTIVITY 1.2 PROJECT DELIVERY & CLOSEOUT**

For the Project(s) to be considered "complete," milestones must be delivered to ensure the safety of the Project's user(s). The Project's completion is not marked solely upon the completion of the Project's Construction Phase but is also marked by the approval of the project closeout binder.

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<sup>1</sup> New Construction refers to site preparation for, and construction of, entirely new structures and/or significant extensions or the way that something is put together. Homes or structures considered as new construction usually are built within the past year and a half.  
<sup>2</sup> Rehabilitation refers to returning a structure exterior or interior to a useful state by means of repair, modification, or alteration and additions while preserving/retaining those portions or features which convey its historical, cultural, or architectural values  
<sup>3</sup> Renovation refers to the process of returning existing old structures, typically damaged, defective, or out of code compliance, up to a modern, improved state, meeting new code requirements regulated by federal or local law. Typically, major elements of the structure are added, relocated, or reconfigured for functional, efficiency or marketability reasons.

### **KEY ACTIVITY 1.3: AFFORDABILITY PERIOD**

It is essential to provide continued satisfaction to the Project's user and ensure that the Project(s) has a continued ability to provide shelter and community to its targeted population. A method to consider when maintaining the Project's continued success is to evaluate the Project on an annual basis. This allows the proper parties involved to be updated regularly on any developments and ensure that the cost of living does not rise.

Annual Reports can summarize changes in a timely manner, which can help the proper parties mitigate concerns more quickly and efficiently. In the long term, Post Construction Annual Reports ensure the last quality and resilience of the community.

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EXHIBIT C  
KEY PERSONNEL

SOCIAL INTEREST HOUSING PROGRAM

HOGAR RUTH PARA MUJERES MALTRATADAS, INC.

Below is the Staffing Plan for the CDBG-DR **Social Interest Housing (SIH) Program** which reflects a combination existing employees or new hired employees dedicated for the CDBG-DR SIH Program.

I. Roles Description:

Role	Description
Executive Director	Subrecipient's key member is responsible of the organization actions for the delivery of the CDBG-DR approved project. Shall act as the main Point of Contact for PRDOH or designees, unless otherwise stated. Position is expected to provide strategic planning, work with the board of directors, and steering the organization and managing its operation within budget. Should have the ability on building an effective team of leaders, manage, provide guidance and coaching to other key personnel. Must ensure adherence of the organizations' daily activities and long-term plans to established policies and legal guidelines. Shall review reports by subordinate managers to acquire understanding of the organization's financial and non-financial positions. Shall be willing to learn knowledge of regulatory and statutory compliance requirements for CDBG-DR like mandatory training and participating in the capacity building sessions, so that the subrecipient can fully comply with federal requirements and PRDOH. Must address other responsibilities that may arise during project implementation, for example, all procurement packages, etc.
Administrative Assistant	Subrecipient's key member that provides support and leads all financial aspects of the NGO, which includes but not limited to, task(s) like annual budget approval, financial health evaluations, staff payroll and ensure the organization follows financial rules. Must possess or develop knowledge of regulatory and statutory compliance requirements for CDBG-DR, SIH Program and PRDOH. These compliance requirements are mandatory training and building sessions such as modules to develop internal controls and implementation and monitoring procedure to ensure the

Role	Description
	effectiveness of internal protocols. Additional modules introduce the roles and responsibilities of subrecipients, applicable systems to manage CDBG-DR Program data, management and reporting of citizen complaints, and Protection of Personally Identifiable Information. Other responsibilities are the development of the projects budget cost, oversee all invoices and must be willing to learn the PRDOH Financial Management System and reporting system in order to upload all required documentation to achieve CDBG-DR funds disbursements.
<div>LFB LFB</div> <div>WORR WORR</div> <div>Fiscal Agent</div>	Subrecipient's key member that provides support with all financial aspects of the NGO, which includes but not limited to, task(s) like annual budget approval, financial health evaluations, staff payroll and ensure the organization follows financial rules. Must possess or develop knowledge of regulatory and statutory compliance requirements for CDBG-DR, SIH Program and PRDOH. These compliance requirements are mandatory training and building sessions such as modules to develop internal controls and implementation and monitoring procedure to ensure the effectiveness of internal protocols. Additional modules introduce the roles and responsibilities of subrecipients, applicable systems to manage CDBG-DR Program data, management and reporting of citizen complaints, and Protection of Personally Identifiable Information. Other responsibilities are the development of the projects budget cost, oversee all invoices and must be willing to learn the PRDOH Financial Management System in order to upload all required documentation to achieve CDBG-DR funds disbursements.
Fiscal Assistant	Subrecipient's key staff that provides support for the completion of the CDBG-DR project by way of both routine office procedures and advance office duties. Tasks may include but are not limited to: assisting with the development and completion of the project(s) communications, record keeping, correspondence management, documentation maintenance, as well as documentation organization, preparation and delivery, and general managerial support.

II. Notes:

1. Positions Title names, in section one (I), are generic names assumed to designate the minimum roles to the Subrecipient's staff, therefore these positions may not necessarily coincide to current positions within Subrecipient's roster of employees and must be procured in order to achieve project completion.
2. Subrecipient will request authorization before any staff performs any work for the CDBG-DR Program, the request shall be completed submitting a standard form provided by PRDOH. Failure to obtain staff authorization form PRDOH, will result in payroll payment deduction for each unauthorized staff.
3. Subrecipient may use one or more of its employees for each of the approved staff positions, therefore the maximum budget shall consider the summary of

payroll cost for employees authorized for the position, which in summary is a full-time equivalent expectation.

4. Subrecipient may recruit new employees to fill-in staff positions included in section one (I) that are not occupied at the start date of this agreement.
5. Subrecipient shall require to each staff position daily time entry reports with a description of work performed during the report period.
6. Personnel Breakdown, shown in section one (I) in columns; Unit Price and Max. Monthly Cost, represent the total budget authorized for Subrecipient's personnel working as a staff position for the CDBG-DR Program.
7. The Staff Position Maximum Budget shall be considered as the total authorized budget for the term of the agreement for each Subrecipient's staff position.
8. After this agreement is executed, the Subrecipient may request in writing an amendment to modify the distribution of budgeted amounts for any of the positions.
9. The total authorized available budget for all Subrecipient's staff positions will be established in the **Exhibit D – (Budget)** of this agreement. The specific amount will be indicated in item described as "Subrecipient Self-Performed Services".

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EXHIBIT D

BUDGET

SOCIAL INTEREST HOUSING PROGRAM

HOGAR RUTH PARA MUJERES MALTRATADAS INC.

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Total Allocation and Authorized Budget

a) The Puerto Rico Department of Housing (PRDOH) designated to the Hogar Ruth para Mujeres Maltratadas Inc. (the "Subrecipient") a total allocation amount of **nine hundred fifty thousand dollars (\$950,000.00)** for the Social Interest Housing (SIH) Program.

1. Distribution of Subrecipient Self-Performed Services

a) The maximum authorized budget for all Subrecipient's staff positions established in **Exhibit C – (Key Personnel)** and the specific amount will be distributed according to the following personnel breakdown:

Position Titles	FTE	Unit Price	Max. Monthly Cost
Executive Director	1	\$31.45	\$2,202.00
Administrative Assistant	1	\$16.90	\$2,924.00
Fiscal Agent	1	\$29.10	\$1,746.00
Fiscal Assistant	1	\$20.20	\$3,495.00
Total Max. Monthly Cost		4	\$10,367.00

*\*Estimated hours. Actual hours subject to change based on Program volume not to exceed 173 hrs. per month.*

2. Distribution of Authorized Maximum Budget

a) The maximum budget amount shall be distributed in the following **three (3)** items:

Item Id	Item Name:	Maximum Authorized Budget
1	Subrecipient Self-Performed Services	\$ 248,808.00
2	Professional Services (Contracted)	\$ 195,000.00
3	Construction Services (Contracted)	\$ 506,192.00
Total Authorized Budget:		\$ 950,000.00



### 3. Budget Re- Distribution

- a) The Subrecipient may request in writing to the PRDOH a re-distribution of the Maximum Authorized Budgets shown below without exceeding the Total Authorized Budget in the award notice.
- b) The PRDOH will evaluate the re-distribution request to validate purpose and balance of funds and if determined the re-distribution is in benefit for the Program and the balance of funds is validated, the PRDOH will provide written authorization to the Subrecipient. Until the written authorization is submitted by the PRDOH, the redistribution cannot be considered as authorized.
- c) This re-distribution of funds as described here shall be considered binding and will not require an amendment to this SRA.

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# HOGAR RUTH - AMENDMENT A - SIH

Final Audit Report

2021-12-22

Created:

2021-12-21

By:

Radames Comas Segarra (rcomas@vivienda.pr.gov)


Status:

Signed

Transaction ID:

CBJCHBCAABAA7JWlz95YD3xxlGuFpmgWV2D\_yHVslWDwS


## "HOGAR RUTH - AMENDMENT A - SIH" History

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Agreement completed.

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