



# Amendment A

## COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR)

**AMENDMENT A TO THE AGREEMENT FOR  
MULTIFUNCTION PRINTERS LEASE SERVICES  
BETWEEN THE  
PUERTO RICO DEPARTMENT OF HOUSING  
AND  
RICOH PUERTO RICO, INC.  
Contract No. 2022-DR0080  
Amendment Contract No. 2022-DR0080A**



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This **AMENDMENT A TO THE AGREEMENT FOR MULTIFUNCTION PRINTERS LEASE SERVICES (Amendment A)** is entered into in San Juan, Puerto Rico, this 27 day of December, 2022, by and between the **PUERTO RICO DEPARTMENT OF HOUSING (PRDOH)**, a public agency created under Law No. 97 of June 10, 1972, as amended, 3 L.P.R.A. § 441 *et seq.*, known as the "**Department of Housing Governing Act**" (**Organic Act**), with principal offices at 606 Barbosa Avenue, San Juan, Puerto Rico, herein represented by Ricardo Vázquez Morales, of legal age, single, and resident of San Juan, Puerto Rico, in his capacity as Acting Secretary; and **RICOH PUERTO RICO, INC. (CONTRACTOR)**, with principal offices in 1510 Roosevelt Ave., Suite 1200, Guaynabo, Puerto Rico, herein represented by Daniel Pérez Miranda, in his capacity as Government Sales Manager, of legal age, married, and resident of Toa Baja, Puerto Rico duly authorized by Resolution by the CONTRACTOR; collectively "**the Parties**".

### I. RECITALS AND GENERAL INFORMATION

**WHEREAS**, on August 3, 2021, the Parties executed an Agreement for Multifunction Printers Lease Services, registered as Contract No. 2022-DR0080, for a maximum amount not to exceed **ONE HUNDRED SEVENTY-SEVEN THOUSAND TWO HUNDRED FORTY-THREE DOLLARS AND THIRTY-SIX CENTS (\$177,243.36)**, from **Account Number R01A01ADM-DOH-LM 4190-10-000**, ending on August 3, 2024 (**Agreement**).

**WHEREAS**, as per Article XL of the Agreement, the Agreement may be amended in writing and signed by a duly authorized representative of each party. Nonetheless, the amendment shall not invalidate the Agreement, nor release the Parties from their obligations under the Agreement.

**WHEREAS**, the Parties wish to amend the Agreement to increase the budget of the Agreement and modify **Attachment C** (Cost Form) to include two (2) additional multifunction printers along with installation, required maintenance, training, and technical assistance, if and when needed, as per detailed in the **Attachment B** (Scope of Services) of the Agreement.

**WHEREAS**, in accordance with the Procurement Manual for the CDBG-DR Program, Regulation No. 9205, the Procurement Division performed a price analysis of the leasing price for the two (2) additional multifunction printers and concluded that the price is reasonable and recommended.

**WHEREAS**, it is the intention of the Parties that this Amendment A is not intended to affect nor does it constitute an extinctive novation of the obligations of the Parties under the Agreement, but is rather a modification and amendment of certain terms and conditions under the Agreement.

**WHEREAS**, the PRDOH has the legal power and authority, in accordance with its enabling statute, the Organic Act, the Federal laws, and regulations creating and allocating funds to the CDBG-DR Program, and the current Action Plan, to enter into this Amendment A.

**WHEREAS**, the CONTRACTOR has duly adopted the Resolution dated May 24, 2021, authorizing the CONTRACTOR (via its Authorized Representative, Daniel Pérez Miranda) to enter into the Agreement and subsequent amendments.

**WHEREAS**, the CONTRACTOR has agreed to enter into this Amendment A with the PRDOH, and by signing this Amendment A, the CONTRACTOR assures PRDOH that the CONTRACTOR shall comply with all the requirements described herein.

**NOW, THEREFORE**, in consideration of the mutual promises and the terms and conditions set forth herein, the PRDOH and the CONTRACTOR agree to execute this Amendment A subject to the following:

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## TERMS AND CONDITIONS

### II. SAVINGS CLAUSE

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The information included in this Amendment A serves the purpose of modifying and amending certain terms and conditions under the Agreement, as established in the following Articles III and IV of this Amendment A. All other provisions of the original Agreement, including its attachments, shall continue to be in full force and effect.

### III. SCOPE OF AMENDMENT

Since the CDBG-DR Program continues to expand its operations, the Operations Division has identified the need to amend the Agreement to lease two (2) additional multifunction printers for a new total of ten (10). The lease price includes installation, required maintenance, training, and technical assistance, if and when needed, as detailed in **Attachment B** (Scope of Services) of the Agreement. Accordingly, the Parties agree to increase the budget of the Agreement by **THIRTY-SEVEN THOUSAND EIGHT HUNDRED EIGHTY-TWO DOLLARS AND SIXTEEN CENTS (\$37,882.16)** for a total amount of **TWO HUNDRED FIFTEEN THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS AND FIFTY-TWO CENTS (\$215,125.52)**. In accordance with the Procurement Manual for the CDBG-DR Program, Regulation No. 9205, the Procurement Division performed a price analysis of the leasing price for the two (2) additional multifunction printers and concluded that the price is reasonable and recommended.

### IV. AMENDMENT

- A. The Parties agree to amend **Article I. TYPE OF CONTRACT** to include an **Attachment C-I** (Cost Form), which contains the lease price for the two (2) additional multifunction printers in the amount of **THIRTY-SEVEN THOUSAND EIGHT HUNDRED EIGHTY-TWO DOLLARS AND SIXTEEN CENTS (\$37,882.16)**. The lease price includes installation, required maintenance, training, and technical assistance. (See **Attachment I**).
- B. The Parties agree to amend **Article I. TYPE OF CONTRACT** to include a modified version of **Attachment F** (Contract Certification Requirement). (See **Attachment II**).
- C. The Parties agree to amend **Article I. TYPE OF CONTRACT** to add a new **Attachment G** (Non-Conflict of Interest Certification). (See **Attachment III**).
- D. The Parties agree to amend **paragraph B, Article IV. COMPENSATION AND PAYMENT** as follows:

The PRDOH will pay the CONTRACTOR, for allowable services performed during the term of this Agreement, a maximum amount not to exceed **TWO HUNDRED FIFTEEN THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS AND FIFTY-TWO CENTS (\$215,125.52)**; from Account Numbers R01A01ADM-DOH-LM 4190-10-000 and R02A01ADM-DOH-NA 4190-23-000.

- E. The Parties agree to amend **Article XXIII. CERTIFICATION OF COMPLIANCE WITH LEGAL REQUIREMENTS** to add a new paragraph **O. Non-Conflict of Interest Certification**, as follows:

**O. Non-Conflict of Interest Certification:** The CONTRACTOR shall comply with **Attachment G (Non-Conflict of Interest Certification)**, attached herein and made an integral part of this Agreement, which outlines several situations that may reasonably be considered as conflicts of interest. The aforementioned certification aids PRDOH, in its role as grantee, to identify, evaluate, disclose and manage apparent potential, or actual conflicts of interest related to CDBG-DR projects, activities, and/or operations.

- F. The Parties agree to amend **Article XXVII. CDBG-DR POLICIES AND PROCEDURES** as follows:

In addition to what is established in this Agreement, the CONTRACTOR shall comply with all CDBG-DR program specific and general policies and procedures, which may include, but are not limited to, the Subrecipient Management Policy, OS&H Guideline, MWBE Policy, URA & ADP Guidelines, Cross Cutting Guidelines, AFWAM Policy, Section 3 Policy, Language Access Plan, Personally Identifiable Information, Confidentiality, and Nondisclosure Policy and Conflict of Interest and Standards of Conduct Policy, as found in the CDBG-DR Website (<https://cdbg-dr.pr.gov/en/resources/policies/>), which are herein included and made an integral part of this SRA, as they may be updated from time to time, Procurement policies and procedures in accordance with the federal procurement rules and regulations found in 2 C.F.R. § 200.318 through §200.327, and reporting requirements as established by the PRDOH.

- G. The Parties agree to add **Article LIV. SYSTEM AWARD FOR MANAGEMENT (SAM) REGISTRATION** as follows:

The CONTRACTOR certifies that it is cleared and eligible for award of a contract and is not suspended, debarred, or on a HUD-imposed limited denial of participation. Subsequently, the CONTRACTOR must be registered in the System for Award Management (**SAM**) and shall maintain its registration active during contract performance and through final payment. The CONTRACTOR is responsible during performance and through final payment for the accuracy and completeness of the data within SAM. Failure to maintain registration in SAM may impact obligations and payments under this Agreement.

## V. HEADINGS

The titles of the paragraphs of this Amendment A are solely for reference purposes and the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Amendment.

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## **VI. FEDERAL FUNDING**

The fulfillment of the Agreement, as amended, is based on those funds being made available to the PRDOH as the lead administrative agency for Recovery. All expenditures under the Agreement, as amended, must be made in accordance with the Agreement, as amended, the policies and procedures promulgated under the CDBG-DR Program, and any other applicable laws. Further, the CONTRACTOR acknowledges that all funds are subject to recapture and repayment for non-compliance.

## **VII. COMPLIANCE WITH LAW**

It is the intention and understanding of the Parties hereto that each and every provision of law required to be inserted in the Agreement, as amended, should be and is inserted herein. Furthermore, it is hereby stipulated that every such provision is deemed to be inserted and if, through mistake or otherwise, any such provision is not inserted herein or is not inserted in correct form, then the Agreement, as amended, shall forthwith, upon the application of any Party, be amended by such insertion to comply strictly with the law and without prejudice to the rights of any Party.

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## **VIII. SUBROGATION**

The CONTRACTOR acknowledges that funds provided through the Agreement, as amended, are Federal funds administered by HUD under the CDBG-DR Program and that all funds provided by the Agreement, as amended, are subject to audit, disallowance, and repayment. Any disagreement with adverse findings may be challenged and subject to Federal regulation, however, the CONTRACTOR shall promptly return any and all funds to the PRDOH, which are found to be ineligible, unallowable, unreasonable, duplication of benefits, or non-compensable, no matter the cause. This clause shall survive indefinitely the termination of the Agreement, as amended.

## **IX. COMPTROLLER REGISTRY**

The PRDOH shall remit a copy of this Amendment A to the Office of the Comptroller for registration within **fifteen (15)** days following the date of execution of this Amendment A and any subsequent amendment thereto. The services object of this Amendment A may not be invoiced or paid until this Amendment A has been registered by the PRDOH at the Comptroller's Office, pursuant to Act No. 18 of October 30, 1975, as amended by Act No. 127 of May 31, 2004.

## **X. ENTIRE AGREEMENT**

The Agreement and this Amendment A constitute the entire agreement among the Parties for the use of funds received under the Agreement and this Amended Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written among the Parties concerning the Agreement.

## **XI. SEVERABILITY**

If any provision of this Amendment A shall operate or would prospectively operate to invalidate Amendment A in whole or in part, then such provision only shall be deemed severed and the remainder of the Amendment shall remain operative and in full effect.

## **XII. COUNTERPARTS**

This Amendment A may be executed in any number of counterparts, each of which shall be deemed to be an original, however, all of which together shall constitute one and the same instrument. If Amendment A is not executed by the PRDOH within **thirty (30) days** of execution by the other party, this Amendment A shall be null and void.

## **XIII. SURVIVAL OF TERMS AND CONDITIONS**

The terms and conditions of this Agreement, as amended, related to the following subjects shall survive the termination or expiration of this Agreement, as amended:

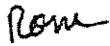
interpretive provisions; consideration; warranties; general affirmations, federal assurances, federal and state certifications; CDBG-DR and state funding, recapture of CDBG-DR and/or state funds, overpayment of CDBG-DR and/or state funds; ownership and intellectual property, copyright; records retention methods and time requirements; inspection, monitoring, and audit; confidentiality; public records; indemnification and liability; infringement of intellectual property rights; independent Contractor relationship; compliance with laws; notices; choice of law and venue; severability; dispute resolution; consolidations, merger, change of name, and dissolution. Terms and conditions that, explicitly or by their nature, evidence the Parties' intent that they should survive the termination or expiration of this Agreement, as amended, shall so survive.

**IN WITNESS THEREOF**, the parties hereto execute this Amendment A in the place and on the date first above written.

**PUERTO RICO DEPARTMENT OF HOUSING**


**RICOH PUERTO RICO, INC.**

  
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*Ricardo Vázquez Morales*

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**Ricardo Vázquez Morales, CPA**  
Acting Secretary

  
Daniel Pérez Miranda (Dec 27, 2022 16:53 AST)

\_\_\_\_\_  
**Daniel Pérez Miranda**  
Government Sales Manager



**COST FORM**  
**Small Purchase**  
**Multifunction Printer Lease Services**  
**Amendment to Contract 2022-DR0080**  
**Community Development Block Grant – Disaster Recovery**  
**Puerto Rico Department of Housing**

Name of Supplier: Ricoh Puerto Rico Inc

**Table 1: Multifunction Printers Lease**

Equipment	Qty	Units	Monthly Lease Price Per Equipment <sup>1</sup>	Monthly Total Cost
Multifunction Printer Lease	2	EA	\$721.43	\$1,442.86
<b>Total Lease for 12 months:</b>				\$17,314.32
<b>Total Lease for 26 months:</b>				\$37,514.36

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**Table 2: Additional Print/Copy**

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Additional Print/Copy (Exceeding the established volume)	Units	Unit Price
Black and White	EA	.0093 <sup>(2)</sup>
Color	EA	.0603 <sup>(2)</sup>

**Table 3: Extra Refill Staple Cartridges**

Description	Qty	Unit Price	Total
Extra Refill Cartridges	6	\$61.30	\$367.80
<b>Total</b>			\$367.80

**Notes on Cost Form:**

- (1) The estimate print/copy volume of black and white copies is of 180,000 quarterly. The estimate print/copy volume of color copies is 72,000 quarterly. Nota: ver propuesta adjunta para detalles.
- (2) All prices submitted by the supplier shall include all expenses including incidental, taxes, handling, or delivery costs. The prices submitted in the quotes must include the monthly maintenance fees and the costs for the unlimited materials such as cartridges developers, toners, and drums. The PRDOH will not cover any additional costs, only the unit price submitted for the equipment will be taken in consideration.
- (3) The Supplier must provide the equipment with all its internal components properly installed and configured, i.e., memory modules.
- (4) The Supplier shall provide training to all employees who will be using the equipment.
- (5) Additional Print/Copy remains the same \$0.0093 for Black and White, and \$0.0603 for Color copies exceeding the established volume.

21 de junio de 2022

Supplier's Authorized Representative Signature  
Daniel Perez Miranda

Date

Supplier's Authorized Representative Printed Name

21 de junio de 2021

Departamento de la Vivienda  
Sistemas de Información - CDBG  
Ave. Barbosa 606 Piso 10  
Hato Rey, PR

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## Propuesta de Arrendamiento de Fotocopiadoras Multifuncionales:

### 1. Programa de Financiamiento

Ofrecimiento de arrendamiento "lease operacional" "add-on" 26 meses para incluir en contrato actual; los costos de arrendamiento se mantendrán fijos por el término del mismo. Residual:

FMV

Esto incluye costos de entrega & adiestramiento del personal.

*Financiamiento interno (no terceros)*

Al finalizar el término de este Contrato, "EL ARRENDATARIO" tendrá las siguientes opciones si notifica su selección con sesenta (60) días de antelación a la expiración del término del arrendamiento:

1. "EL ARRENDATARIO" devolverá el Equipo en el mismo estado y condición que le fuere entregado a su satisfacción al comienzo del Contrato excepto por el desgaste y deterioro normal causado por su uso normal.
2. Renovar este arrendamiento financiero con los mismos términos y condiciones aquí dispuestas y con el pago mensual correspondiente para amortizar el valor en el mercado del Equipo al finalizar el término original de este Contrato.
3. Comprar el equipo por su valor en el mercado.
4. Renovar este Arrendamiento Financiero con el valor residual del Equipo si no se ha seleccionado ninguna de las anteriores alternativas dentro de los referidos sesenta (60) días.

"EL ARRENDATARIO" asume el riesgo por cualquier pérdida, robo, destrucción o daño al Equipo por cualquier causa excepto aquella pérdida o daño que sea el resultado de la exclusiva negligencia de "EL ARRENDADOR". De conformidad con la asunción del descrito riesgo, cualquier pérdida o daño cubierta por seguro releva a "EL ARRENDATARIO" del pago mensual de amortización del

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principal y de cualquier otra obligación de este contrato cuyo pago este al día al momento de ocurrir la pérdida o el daño. "EL ARRENDATARIO" obtendrá la cubierta de seguro correspondiente para cubrir este riesgo y de lo contrario pagara de sus propios fondos para solventar esta obligación.

"EL ARRENDATARIO" no podrá, sin el consentimiento previo de RICOH, ceder, transferir, gravar o hipotecar de forma alguna disponer del Equipo objeto de este Contrato o cualquier interés en el, o subarrendar o prestar el Equipo o permitir su uso por cualquier persona o entidad que no sea "EL ARRENDATARIO" o sus empleados.

## 2. Programa de Servicio

### TECNOLOGIA NUEVA MULTIFUNCIONAL

Todos los equipos aquí propuestos son **totalmente nuevos** (no remanufacturados o nuevamente manufacturados).

Los equipos cuentan con servicio de mantenimiento "on-site" por el termino del contrato, el cual incluye piezas, servicios y todos los materiales excepto papel y grapas

Su dispositivo incluye una aplicación llamada RSI "RICOH Smart Integration" la cual es gratuita para la versión básica firmada aquí. Esta aplicación se activará mediante notificación por correo electrónico. El cliente debe proporcionar una persona de contacto para activar esta aplicación, preferiblemente un administrador del sistema. Ricoh se encargará de comunicarse con el administrador para el proceso de activación.

### PROTECCION DEL AMBIENTE

Ricoh ha liderado la industria de automatización de la oficina al crear productos y procesos que protegen el medio ambiente. Todos nuestros equipos cumplen con:

- Calificación Energy Star®.
- Cumple con la directiva RoHS\*.(Restriction of Hazardous Substances)
- Tecnología "Quick Start Up"
- Modos suspendidos para ahorrar energía
- Modos de impresión dúplex y combinación de copias
- Mecanismos para **Reciclaje** de tóner
- Niveles bajos de ruido
- Emisiones mínimas de ozono
- Certificación Ambiental ISO 14001

### HORARIO DE TRABAJO de Servicio Técnico & Apoyo

Se proveerá servicio técnico y apoyo durante horas regulares de trabajo de 8:00 a.m. hasta 5:00 p.m.



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## **TIEMPO DE RESPUESTA**

El tiempo de respuesta será de cuatro (4) horas naturales o menos donde sea posible y el servicio será restaurado en veinte y cuatro (24) horas naturales en Área Metro como Isla.

## **COMPROMISO DE REEMPLAZO DE EQUIPO (Garantía de Sustitución de Equipo)**

Todo equipo que no pueda ser reparado según lo certifique nuestro personal técnico, será Reemplazado por uno igual o de similar capacidad sin costo adicional para el Departamento de la Vivienda.

En problemas recurrentes con algún sistema este será reemplazado de acuerdo con los procedimientos establecidos:

El técnico le notificara a su supervisor inmediato el problema con el sistema.

El supervisor y el gerente de campo visitarán la oficina y determinara si procede la sustitución del sistema. Esto será mediante estudio técnico e historial del funcionamiento del equipo.

Una vez aprobado el cambio, se procederá con la entrega y remoción.

## **INFORME POR UNIDAD**

Se proveerá un informe MENSUAL, TRIMESTRAL O SEMESTRAL indicando consumo por cada unidad según funciones del equipo. Esto será a través del dispositivo @Remote. El informe tendrá los siguientes elementos:

- Localización
- Modelo
- Numero de serie
- Total de Copiado
- Total de Impresión (cuando aplique)
- Total de Facsímile (cuando aplique)

Ricoh Puerto Rico, Inc., proveerá a través de @Remote reportes de consumo energético de las unidades colocadas en el Departamento de la Vivienda.

- Este consumo será cuantificado además de la utilización de energía por sistema y así poder analizar el costo de uso en energía y cuantas emisiones de CO2 son generadas por el uso energético de los sistemas.
- Este reporte incluirá la cantidad de impresiones hechas por el dispositivo y cuantas de estas páginas son hechas en una cara o dos caras del papel.
- Cada equipo cotizado cumple con la certificación de "Energy Star", Versión 1.1

**Print & Copy Control (Data Governance) – El Departamento de la Vivienda cuenta con el licenciamiento para los equipos Ricoh, se incluye la integración para las ocho (2) IM C6000 incluidos en esta propuesta como parte de la solución.**

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- Pantalla de identificación del usuario en el MFP
- Redirección de los trabajos  
Se crea una regla donde dice que los trabajos de más de 100 ej. páginas tienen que ser impresos en una máquina en particular
- Se establecen reglas específicas la regla se ejecuta el usuario es notificado
- Administrador asigna las cuotas de color  
el administrador coloca las alertas adecuadas el usuario es notificado y se cumple con la alerta
- Print Queue
  - ✓ Los trabajos de impresión se aguantan en un "print queue" seguro en el servidor hasta que el usuario se identifica con su contraseña en una de las impresoras...
  - ✓ El usuario selecciona el Print Queue con "Follow You" y manda a imprimir.
  - ✓ La impresión se aguanta en el servidor.
  - ✓ El usuario se identifica en una de las impresoras definidas.
  - ✓ Trabajos de impresión sin reclamarse cancelan automáticamente.
  - ✓ El usuario es notificado
- Administración de Cuentas
  - ✓ Domain UserID
  - ✓ Active Directory UserID
  - ✓ Novell NDS UserID
  - ✓ EQ UserID
- Reporte detallado por usuario
  - ✓ Reportes estándares
  - ✓ Reportes programados
  - ✓ Balance de usuario a través del WEBel administrador coloca las alertas adecuadas, el usuario es notificado y se cumple con la alerta
- Print Queue
  - ✓ Los trabajos de impresión se aguantan en un "print queue" seguro en el servidor hasta que el usuario se identifica con su contraseña en una de las impresoras...
  - ✓ El usuario selecciona el Print Queue con "Follow You" y manda a imprimir.
  - ✓ La impresión se aguanta en el servidor.
  - ✓ El usuario se identifica en una de las impresoras definidas.
  - ✓ Trabajos de impresión sin reclamarse cancelan automáticamente.
  - ✓ El usuario es notificado
- Administración de Cuentas
  - ✓ Domain UserID
  - ✓ Active Directory UserID
  - ✓ Novell NDS UserID
  - ✓ EQ UserID
- Reporte detallado por usuario

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- ✓ Reportes standars
- ✓ Reportes programados
- ✓ Balance de usuario a traves del WEB

## ADiestRAMIENTO A LOS USUARIOS EN TODAS LAS OFICINAS

Se proveerá adiestramiento y apoyo a los usuarios en todas las oficinas que se haya instalado uno de nuestros equipos.

- Se dará adiestramiento a todos los sistema por personal cualificado seguido de la instalación en las fechas que se establezcan en el Plan de Implementación
- Las instalaciones se efectuaran inmediatas a la entrega, en las fechas que se establezcan en el Plan de Implementación.
- Para los sistemas que van conectados al LAN recibirán 100% de apoyo de Ricoh Puerto Rico de nuestro personal especializado. En el adiestramiento esta incluido el uso de los sistemas en red.

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### 3. Equipos (Fecha de entrega de 1 a 60 dias)

#### A. Modelo IM C6000 (Cantidad 2)

Velocidad 60 PPM b/n y color

Ram 4GB/HD 320GB

Scanner speed 120 ipm simplex 220 ipm duplex

Standard DataOverWriteSecurity & HDD Encryption

Document Server / Print & Copy Control

Print Resolution 1200 x 1200

Print & Copy Size 5.5 x 8.5 to 11 x 17

Scan original size up to 11x 17

Envelope Feeding Via standard Second Paper Drawer or bypass

Scan to e-mail/fólder/URL/Media USB/SD Card

Fax foward to: e-mail/folder, Internet faxing/IP faxing

OCR

Finisher stapler en multiples posiciones & 3HP

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Surge Protector

#### 4. Precio

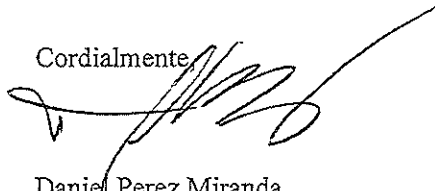
Lease "Add-on" 26 meses para incluir en contrato actual fmv pago mensual de \$1,442.86 por los dos con un "pool" de 45,000 copias/impresiones trimestrales b/n por los dos equipos exceso a .0093 y 18,000 copias/impresiones trimestrales a color exceso a .0603 incluye piezas, servicio y todos los materiales excepto papel y grapas.

Nuevo pago mensual de \$6,325.43

Pool aumenta a 225,000 copias/impresiones b/n trimestrales y 90,000 copias/impresiones de color trimestrales.

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Cordialmente



Daniel Perez Miranda  
Gerente de Ventas de Gobierno

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# ATTACHMENT F

## CONTRACTOR CERTIFICATION REQUIREMENT

### RICOH PUERTO RICO, INC.

#### I. Contractor (or Subrecipient) Certification Requirement: N/A

1. The expected subcontractor(s) in connection with the contract<sup>1</sup> is (are) the following:

(Name of individual or firm) N/A

(Principal terms and conditions of the contractual relation and role of the subcontractor)

(Amount of proposed contract payable to each subcontractor)

2. Neither the contractor (or subrecipient) nor any of its owners<sup>2</sup>, partners, directors, officials or employees, has agreed to share or give a percentage of the contractor's (or subrecipient's) compensation under the contract<sup>3</sup> to, or otherwise compensate, any third party, whether directly or indirectly, in connection with the procurement, negotiation, execution or performance of the contract.
3. To the best knowledge of the signatory (after due investigation), no person has unduly intervened in the procurement, negotiation or execution of the contract, for its own benefit or that of a third person, in contravention of applicable law.
4. To the best knowledge of the signatory (after due investigation), no person has: (i) offered, paid, or promised to pay money to; (ii) offered, given, or promised to give anything of value to; or (iii) otherwise influenced any public official or employee with the purpose of securing any advantages, privileges or favors for the benefit of such person in connection with the contract (such as the execution of a subcontract with contractor, beneficial treatment under the contract, or the written or unwritten promise of a gift, favor, or other monetary or non-monetary benefit).

<sup>1</sup> As used herein, the term "contract" is inclusive of any amendments, modifications or extensions.

<sup>2</sup> For purposes of this Certification, a contractor's "owner" shall mean any person or entity with more than a ten percent (10%) ownership interest in the contractor.

<sup>3</sup> As used herein, the term "contract" is inclusive of any amendments, modifications or extensions.

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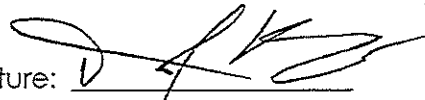
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5. Neither the contractor (or subrecipient), nor any of its owners, partners, directors, officials or employees or, to the best of its knowledge (after due investigation), its representatives or sub-contractors, has required, directly or indirectly, from third persons to take any action with the purpose of influencing any public official or employee in connection with the procurement, negotiation or execution of the contract, in contravention of applicable law.
6. Any incorrect, incomplete or false statement made by the contractor's (or subrecipient's) representative as part of this certification shall cause the nullity of the proposed contract and the contractor (or subrecipient) must reimburse immediately to the Commonwealth any amounts, payments or benefits received from the Commonwealth under the proposed contract.

The above certifications shall be signed under penalty of perjury by the Chief Executive Officer (or equivalent highest rank officer) in the following form:

"I hereby certify under penalty of perjury that the foregoing is complete, true and correct."

By: Daniel Peñiz Miranda  
Position: Gerente Ventas Gobierno

Signature:   
Date: 3 de agosto de 2022

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**ATTACHMENT G**  
**NON-CONFLICT OF INTEREST CERTIFICATION**  
**RICOH PUERTO RICO, INC.**

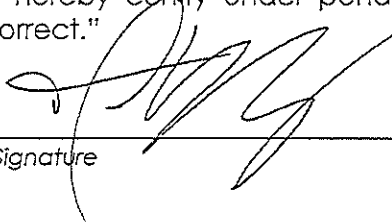
The CONTRACTOR certifies that:

1. No public servant of this executive agency has a pecuniary interest in this contract, subrecipient agreement, purchase, or commercial transaction.
2. No public servant of this executive agency has requested me or accepted from me, directly or indirectly, for him (her), for any member of his family unit or for any person, gifts, bonuses, favors, services, donations, loans or anything else of monetary value.
3. No public servant (s) requested or accepted any good of economic value, linked to this transaction, from any person of my entity as payment for performing the duties and responsibilities of their employment.
4. No public servant has requested from me, directly or indirectly, for him (her), for any member of his or her family unit, or for any other person, business, or entity, something of economic value, including gifts, loans, promises, favors or services in exchange for the performance of said public servant is influenced in my favor or of my entity.
5. I have no kinship relationship, within the fourth degree of consanguinity and second by affinity, with any public servant who has the power to influence and participate in the institutional decisions of this executive agency.

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*Row*

"I hereby certify under penalty of perjury that the foregoing is complete, true, and correct."

  
\_\_\_\_\_  
Signature

*December 22, 2022*  
\_\_\_\_\_  
Date

Daniel Pérez Miranda  
\_\_\_\_\_  
Printed Name

Government Sales  
Manager  
\_\_\_\_\_  
Position











# AMENDMENT A\_CONTRACT 2022-DR0080

Final Audit Report

2022-12-27

Created:	2022-12-27
By:	Radames Comas Segarra (rcomas@vivienda.pr.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAaSuGdkseg-oXzCVx8ZF45H_HOu9kUraJ

## "AMENDMENT A\_CONTRACT 2022-DR0080" History

-  Document created by Radames Comas Segarra (rcomas@vivienda.pr.gov)  
2022-12-27 - 6:49:06 PM GMT
-  Document emailed to daniel.perez@ricoh-la.com for signature  
2022-12-27 - 6:53:22 PM GMT
-  Email sent to dramos@vivienda.pr.com bounced and could not be delivered  
2022-12-27 - 6:53:42 PM GMT
-  Email viewed by daniel.perez@ricoh-la.com  
2022-12-27 - 8:29:22 PM GMT
-  Signer daniel.perez@ricoh-la.com entered name at signing as Daniel Pérez Miranda  
2022-12-27 - 8:53:13 PM GMT
-  Document e-signed by Daniel Pérez Miranda (daniel.perez@ricoh-la.com)  
Signature Date: 2022-12-27 - 8:53:15 PM GMT - Time Source: server
-  Document emailed to Ricardo Vazquez (rvazquez@vivienda.pr.gov) for signature  
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2022-12-27 - 8:55:52 PM GMT
-  Document e-signed by Ricardo Vazquez (rvazquez@vivienda.pr.gov)  
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-  Agreement completed.  
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