



**COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR)
MUNICIPAL RECOVERY PLANNING PROGRAM (MRP)**

**AMENDMENT E TO THE SUBRECIPIENT AGREEMENT
BETWEEN THE
PUERTO RICO DEPARTMENT OF HOUSING
AND THE
MUNICIPALITY OF CANÓVANAS
Contract No. 2021-DR0159
Amendment No. 2021-DR0159E**



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This **AMENDMENT E TO THE SUBRECIPIENT AGREEMENT** ("**AMENDMENT E**") is entered into this 10 day of October, 2023, by and between the **PUERTO RICO DEPARTMENT OF HOUSING** ("**PRDOH**"), a public agency of the Government of Puerto Rico created under Act No. 97, of June 10, 1972, as amended, 3 L.P.R.A. § 441 *et seq.*, known as the "**Department of Housing Organic Act**" ("**Organic Act**"), with principal offices at 606 Barbosa Ave., San Juan, Puerto Rico, represented herein by its Secretary, Hon. William O. Rodríguez Rodríguez, of legal age, attorney, single, and resident of Guaynabo, Puerto Rico; and the **Municipality of Canóvanas** ("**Subrecipient**"), a Municipality with principal offices at Canóvanas, Puerto Rico, represented herein by its Mayor, Lornna Soto Villanueva, of legal age, single, and resident of Canóvanas, Puerto Rico; collectively the "**Parties**".

I. RECITALS AND GENERAL AWARD INFORMATION

WHEREAS, on April 12, 2021, the Parties executed a Subrecipient Agreement, Contract Number **2021-DR0159** ("**Agreement**"), for **FIVE HUNDRED FORTY-EIGHT THOUSAND ONE HUNDRED NINETY-EIGHT DOLLARS AND NINE CENTS (\$548,198.09)** for the Subrecipient to undertake its activities under the **Municipal Recovery Planning Program** ("**Program**"). The Parties agreed on a performance period of **twelve (12) months** from the date of the execution of the Agreement ending on **April 11, 2022**.

WHEREAS, on January 26, 2022, the Parties executed an **Amendment A** to the Agreement, Contract Number **2021-DR0159A** ("**AMENDMENT A**"). Via **Amendment A**, the Parties modified certain terms and conditions of the Agreement. The **PERIOD OF PERFORMANCE** and **END DATE** of the Agreement were extended for an additional **six (6) months**, resulting in a new performance period of **eighty (18) months** from the date of the execution of the Agreement ending on **October 10, 2022**. Moreover, updated versions of **Exhibit A** (Scope of Work), **Exhibit B** (Timelines and Performance Goals), **Exhibit C** (Key Personnel), **Exhibit D** (Budget), **Exhibit F** (HUD General Provisions) **Exhibit G** (Special Conditions), and **Exhibit H** (Subrogation and Assignment Provisions). This **Amendment A** did not affect the overall budget amount of the Agreement.

WHEREAS, on August 16, 2022, the Parties executed an **Amendment B** to the Agreement, Contract Number **2021-DR0159B** ("**AMENDMENT B**"). Via **Amendment B**, the Parties agreed to extend the **END DATE** to **December 10, 2022**. This **Amendment B** did not affect the overall budget amount of the Agreement.

WHEREAS, on November 30, 2022, the Parties executed an **Amendment C** to the Agreement, Contract Number **2021-DR0159C** ("**AMENDMENT C**"). Via **Amendment C**, the Parties agreed to extend the **END DATE** of the Agreement to **May 10, 2023**. Updated versions of the **Exhibit D** (Budget), **Exhibit F** (HUD General Provisions), and **Exhibit H** (Subrogation and Assignment Provisions) were incorporated into the Agreement. Also, a new **Exhibit I** (Non-Conflict of Interest Certification) was incorporated by reference into the Agreement via **Amendment C**. The **General Award Information** table in **Section I** of

the Agreement as well as **Section V. EFFECTIVE DATE AND TERM** were modified to incorporate the amended end date. Modifications to **Section II. ATTACHMENTS** and **Section X. COMPLIANCE WITH FEDERAL STATUTES, REGULATIONS AND THE TERMS AND CONDITIONS OF THE FEDERAL AWARD AND ADDITIONAL PRDOH REQUIREMENTS** of the Agreement were incorporated to address the introduction of the aforementioned new **Exhibit I** (Non-Conflict of Interest Certification) into the Agreement. Moreover, **Section XI. CDBG-DR POLICIES AND PROCEDURES** of the Agreement was updated while **Section XXX. SYSTEM FOR AWARD MANAGEMENT (SAM) REGISTRATION** was added. **Amendment C** did not affect the overall budget amount of the Agreement.

WHEREAS, on May 10, 2023, the Parties executed **Amendment D** to the Agreement, Contract Number **2021-DR0159D** ("**AMENDMENT D**"). Via **Amendment D**, the Parties agreed to extend the **END DATE** of the Agreement to **October 10, 2023**. Also, the **GENERAL AWARD INFORMATION** table in **Section I** of the Agreement, **Section V. EFFECTIVE DATE AND TERM**, and **Section XII. FORCE MAJEURE** were amended. **Section XXXI. LIMITATIONS PENDING ENVIRONMENTAL CLEARANCE** was added to the Agreement. Additionally, an updated **Exhibit I** (Non-Conflict of Interest Certification) was included in **Amendment D**. This **Amendment D** did not affect the overall budget amount of the Agreement.

WHEREAS, as per Section IX (A) of the Agreement, the Agreement may be amended in writing and signed by a duly authorized representative of each party. Nonetheless, the amendment shall not invalidate the Agreement, nor release the Parties from their obligations under the Agreement.

WHEREAS, this **AMENDMENT E** does not constitute an extinctive novation of the obligations of the Parties under the Agreement.

WHEREAS, the PRDOH has the legal power and authority, in accordance with its enabling statute, the Organic Act, the Federal laws and regulations creating and allocating funds to the CDBG-DR Program, and the current Action Plan, to enter into this **AMENDMENT E**.

WHEREAS, the Subrecipient has the legal power and authority to enter into this **AMENDMENT E** with the PRDOH, in accordance with Article 1.008(q) of Act No. 107 of August 14, 2020, also known as the "Puerto Rico Municipal Code", 21 L.P.R.A. § 7013(q); and by signing this **AMENDMENT E** the Subrecipient assures the PRDOH that it shall comply with all the requirements described herein.

NOW, THEREFORE, in consideration of the mutual promises and the terms and conditions set forth herein, the PRDOH and the Subrecipient agree to execute this **AMENDMENT E** subject to the following:

II. TERMS AND CONDITIONS

A. SAVINGS CLAUSE

The information included in this **AMENDMENT E** serves the purpose of modifying and amending certain terms and conditions under the Agreement, as established in the following sections B and C of this **AMENDMENT E**. All other provisions of the original Agreement, including its exhibits, shall continue to be in full force and effect.

B. SCOPE OF THE AMENDMENT

The goal of the Program is for the Municipalities to envision a potential future and develop a plan for recovery and resilience for all populations within their Municipality. In order to achieve the Program goals, the Parties acknowledge and agree that it is necessary to amend the **END TERM** of the Agreement to **January 10, 2024**.

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Modifications to the **General Award Information** table in **Section I** and **Section V. EFFECTIVE DATE AND TERM** of the Agreement are being incorporated via this **AMENDMENT E** to accommodate the aforementioned term extension.

As stated before, all other provisions of the original Agreement, including the total authorized budget, remain unaltered.

C. AMENDMENTS

a. The Parties wish to amend the **GENERAL AWARD INFORMATION** table in **Section I** of the Agreement as follows:

CDBG-DR Grantee Federal Award Identification Number:	B-17-DM-72-0001
CDBG-DR Grantee Federal Award Date:	September 20, 2018
CDBG-DR Grantee Unique Entity Identifier:	Unique Entity ID: FFNMUBT6WCM1
Federal Award project description:	See Exhibit A ("Scope of Work")
Subrecipient Contact Information:	Lornna Soto Villanueva Mayor Municipality of Canóvanas P.O. Box 1612 Canóvanas, PR 00729
Subrecipient Unique Identifier:	Unique Entity ID #: MKALLMX77LN7
Subaward Period of Performance:	Start Date: Effective Date, as defined in Section V of the Agreement, as amended. End Date: January 10, 2024.
Funds Certification:	Dated: March 9, 2021 Authorized Amount: \$548,198.09 Funds Allocation: CDBG-DR "r01p06mrp-doh-na" Account Number: 6090-01-000 See Exhibit E ("Funds Certification")

b. **Section V. EFFECTIVE DATE AND TERM** of the Agreement is being amended as follows:

*This Agreement shall be in effect and enforceable between the parties from the date of its execution. The performance period of this Agreement extends from the date of its execution, ending on **January 10, 2024.***

The MRP Program will occur as two (2) consecutive components to identify projects and actions necessary for holistic recovery from Hurricanes Irma and María: Individual Municipal Planning and Regional Municipal Planning. This Agreement only pertains to Individual Municipal Planning. This Individual Municipal Planning process will have a Pre-Program Activity Period which will last a maximum of six (6) months and will comprise activities depending on the procurement option chosen by the Subrecipient. These activities may include but are not limited to independent procurement, mobilization, staff buildup, and launch. Individual Municipal planning-specific activities must be submitted to PRDOH within six (6) months of the planning start date. After the six (6) month Individual

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*Planning Activity period, PRDOH will conduct a final review of the Individual Municipal Plans. Hence, the entire Individual Municipal Planning process will end on **January 10, 2024**. More details may be found in Exhibit A ("Scope of Work") and Exhibit B ("Timelines and Performance Goals").*

*The End of Term shall be the later of (i) **January 10, 2024**; (ii) the date as of which the Parties agree in writing that all Close-Out Requirements¹ have been satisfied or, where no Close-Out Requirements apply to this Agreement, the date as of which the Parties agree in writing that no Close-Out Requirements are applicable hereto; or (iii) such later date as the Parties may agree to in a signed amendment to this Agreement.*

[...]

III. SEVERABILITY

If any provision of this **AMENDMENT E** is held invalid, the remainder of **AMENDMENT E** shall not be affected thereby, and all other parts of this **AMENDMENT E** shall nevertheless be in full force and effect.

IV. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this **AMENDMENT E** are included for convenience only and shall not limit or otherwise affect the terms of the Agreement, and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this **AMENDMENT E**.

V. COMPTROLLER REGISTRY

The PRDOH shall remit a copy of this **AMENDMENT E** to the Office of the Comptroller for registration within **fifteen (15) days** following the date of execution of this **AMENDMENT E** and any subsequent amendment thereto. The services object of this **AMENDMENT E** may not be invoiced or paid until this **AMENDMENT E** has been registered by the PRDOH at the Comptroller's Office, under Act No. 18 of October 30, 1975, as amended by Act No. 127 of May 31, 2004.

VI. ENTIRE AGREEMENT

The Agreement, as amended, constitutes the entire agreement among the Parties for the use of funds received under the Agreement, as amended, and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written among the Parties concerning the Agreement, as amended.

VII. FEDERAL FUNDING

The fulfillment of the Agreement, as amended, is based on those funds being made available to the PRDOH as the lead administrative agency for Recovery. All expenditures under the Agreement, as amended, must be made in accordance with the Agreement, as amended, the policies and procedures promulgated under the CDBG-DR Program, and any other applicable laws. Further, the Subrecipient acknowledges that all funds are subject to recapture and repayment for non-compliance.

VIII. NON-CONFLICT OF INTEREST CERTIFICATION

The Subrecipient reassures PRDOH of its willingness to comply with the applicable conflict of interest policies by signing the Non-Conflict of Interest Certification incorporated by reference into the Agreement via this **AMENDMENT E**. (See **Attachment I**).

[SIGNATURES ON THE FOLLOWING PAGE.]

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IN WITNESS THEREOF, the Parties hereto execute this **AMENDMENT E** in the place and on the date first above written.

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PUERTO RICO DEPARTMENT OF HOUSING
CDBG-DR Grantee

By: William O. Rodríguez Rodríguez
William O. Rodríguez Rodríguez (Oct 10, 2023 18:50 EDT)

Name: William O. Rodríguez Rodríguez
Title: Secretary

MUNICIPALITY OF CANÓVANAS
Subrecipient

By: Lornna Soto Villanueva
Lornna Soto Villanueva (Oct 5, 2023 19:03 EDT)

Name: Lornna Soto Villanueva
Title: Mayor of Canóvanas



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ATTACHMENT I

MUNICIPAL RECOVERY PLANNING PROGRAM

NON-CONFLICT OF INTEREST CERTIFICATION

MUNICIPALITY OF CANÓVANAS

The Subrecipient certifies that to the best of its knowledge:

1. No public servant of this executive agency has a pecuniary interest in this agreement, contract, purchase, or commercial transaction.
2. No public servant of this executive agency has requested me or accepted from me, directly or indirectly, for him (her), for any member of his family unit or for any person, gifts, bonuses, favors, services, donations, loans or anything else of monetary value.
3. No public servant (s) requested or accepted any good of economic value, linked to this transaction, from any person of my entity as payment for performing the duties and responsibilities of their employment.
4. No public servant has requested from me, directly or indirectly, for him (her), for any member of his or her family unit, or for any other person, business, or entity, something of economic value, including gifts, loans, promises, favors or services in exchange for the performance of said public servant is influenced in my favor or of my entity.
5. I have no kinship relationship, within the fourth degree of consanguinity and second of affinity, with any public servant who has the power to influence and participate in the institutional decisions of this executive agency.

"I hereby certify under penalty of perjury that the foregoing is complete, true, and correct."

Lornna J. Soto Villanueva
lornna.j.soto.villanueva (Oct 5, 2023 19:03 EDT)
Signature

Date

Lornna Soto Villanueva
Printed Name

Mayor
Position